



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
October 19th, 2023
Called to order at 5:31 p.m.
Meeting adjourned at 7:56 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: In person

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Shasta Charter Academy's website along with this agenda following the posting of the agenda at least 24 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours before the meeting by calling (530)245-2600. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

In attendance:

Board Members present: Des Comer, Leslie MacRae, Jason Paine, Carlie Hinderscheid, Jennifer Waltman, Don Hess

Board Members absent: None

Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters

Visitors present: Tawyna Hiscock

Board Chair Leslie MacRae called the meeting to order at: 5:31 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

1. Approve Agenda/ Reordering of the Meeting Agenda (Action)

Note: On the 10/19 Agenda, the 9/14 Minutes were labeled "Regular" but should be Special
Des Comer motioned to approve the agenda; Don Hess seconded the motion.
Motion carried 6-0.

2. Approval of Consent Agenda (Action)

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent

Advisory Board Regular Meeting Dates for the 2023-2024 School Year: 8/31/23,
10/19/23, 12/14/23, 2/15/24, 4/18/24, 6/6/24, and 6/13/24

Respectfully submitted by CeCe Walters

Items. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

2.1. Administration

2.2. Minutes

2.2.1. Special Board Meeting Minutes from 9-14-23

2.3. Business Services

2.3.1. Approve SCA and SSHS, Inc. warrants for August and September 2023

2.4. Instructional Services

2.5. Human Resources

Des Comer motioned to approve the consent agenda with the exclusion of the 9-14-23 Special Board Meeting Minutes; Carlie Hinderscheid seconded the motion. Motion carried 6-0.

Jason Paine motioned to approve the 9-14-23 Special Board Meeting Minutes; Des Comer seconded the motion. Motion carried 4-0.

* Not all Board members were present so they could not vote.

3. Board Business

3.1. CSDC Online Governance Academy (Discussion)

The Board discussed how the training modules went. Many didn't get to the training on the Brown Act, so they are going to discuss that at the next board meeting.

3.2. Charter Board University – Chapters 3 and 4 (Discussion)

The Board discussed the material in Ch.'s 3 and 4. Ben talked about how it's been used previously which can lead to good discussion. Page 19...they discussed the questions in the book for both chapters.

4. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only) Jennifer Waltman found all the Board trainings

interesting and she enjoyed her training with both Matt and Ben.

5. Director's Report to the Board (Discussion)

5.1. Enrollment report- Ben let the Board know that we are full except in SPED and we are holding steady. We have quite a few Mid-Year Grads!

5.2. NWEA MAP Fall 2023 test report- Ben went over the scores with the Board. For this year, scores are higher in both reading and math, than scores from last year.

5.3. Online Learning Options update-We have been trying out Edmentum and Schools PLP. So far, both students and staff like PLP better. All teaching staff have been trained on it. The hope is that when we come back from winter break we will have an idea of what program to go with.

5.4. School events report-There's been one event. Ben's field trip with his fishing class. They went to Baum Lake. He talked about upcoming events, like the Fall Festival and Cookies and Cocoa in December.

6. Personnel

6.1. COVID Leave (Action)

Matt went over with the Board how for the last several years, the State covered COVID leave for 10 days. However, this year the state is not covering it. Matt discussed this with the district and

they are covering it for their staff. Matt is proposing to the Board that we do the same for staff who test positive and have to be out. It will not roll over, proof of a positive test. Also, he asked the Board if it should also cover time off if you have to take care of family members.

Carlie Hinderscheid motioned for the Board to approve 10 days of COVID sick leave for each full time staff member for the 2023-24 school year. These days are not like regular sick leave and can only be provided if a positive test is given to the Director. These COVID leave days expire at the end of 2023-24 school year and these days may be used for the employee or for care for an employee's family member; Des Comer seconded the motion. Motion carried 5-0.

*Jason Paine recused himself from the vote since he is a staff member.

7. Policy

7.1. Student Dress Code (Discussion)

Ben did some research on dress codes from FHS, and CA High School, and Alameda School district and provided his findings to the Board to discuss. There was a public comment from Tawnya Hiscock. The Board reviewed each one, and then discussed it. They are going to continue to discuss before they vote on a policy. A short-term committee was formed (Jennifer, Don, Jason) to research further and present option(s) to the Board.

8. Business Services

8.1. Legislation and Finance update (Discussion)

Matt discussed with the Board various rulings from the Supreme Court on the rights parents have with their kids. He also went over other bills and had the Board refer to his notes on this. AB 957 was vetoed. AB 1604 was vetoed which was a win for Charter Schools.

Matt then discussed with the Board where inflation is at. SCA is healthy and has a good cash flow. SCA is not deficit spending.

8.2. 22-23 Unaudited Actuals (Action)

Matt went over with the Board the unaudited actuals. SCA is not deficit spending, we have met "Every Student Succeeds" act, upcoming cash flow looking forward is positive so we are healthy. He also asked the Board to make a motion to approve the Unaudited Actuals.

Des Comer motioned to accept the Unaudited Actuals from 2022-23; Carlie Hinderscheid seconded the motion. Motion carried 6-0.

9. Agenda Items for the next Board meeting

9.1. Comprehensive School Safety Plan (Discussion)

9.2. 2023-2024 SCA Course Catalog (Action)

9.3. Employee Handbook (Discussion)

9.4. Student Dress Code (Discussion)

9.5. Charter Board University – Chapter 5 and 6 (Discussion)

9.6 CAASSP 2022-23 scores

10. Subject: Adjournment (Action) Adjournment time: 7:56pm

Des Comer moved to adjourn; Jason Paine seconded the motion. Motion carried 6-0.