



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
February 16th, 2023
Called to order at 5:31 p.m.
Meeting adjourned at 7:37 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: Online via Zoom

This meeting was by teleconference pursuant to AB 361.

In attendance:

Board Members present: Des Comer, Leslie MacRae, David Pierce, Cheryl Yacoub

Board Members absent: None

Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters

Visitors present: Mike Doran (SUHSD Rep) and Paul Cline- New SCA parent

Board Chair Des Comer called meeting to order at: 5:31 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

1. Teleconference Meetings during State of Emergency (Action)

Leslie MacRae motioned to approve of Board findings relating to teleconference meetings during a state of emergency; David Pierce seconded. Motion carried 4-0.

2. Approve Agenda/ Reordering of the Meeting Agenda (Action)

David Pierce motioned to approve of the Agenda as written with no reordering; Leslie MacRae seconded. Motion carried 4-0.

3. Approval of Consent Agenda (Action)

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

3.1. Administration

3.2. Business Services

3.2.1. Approve SCA and SSHS, Inc. warrants for December and January

3.3. Instructional Services

3.4. Human Resources

Advisory Board Meeting Dates for 2022-2023 School Year:
8/25/22, 10/27/22, 12/15/22, 2/16/23, 4/20/23, 6/8/23, 6/15/23

Respectfully submitted by CeCe Walters

Leslie MacRae motioned to approve the consent agenda; David Pierce seconded. Motion carried 4-0.

4. Board Meeting Minutes (Action)

4.1. Regular Board Meeting Minutes from meeting on 12/15/22

Leslie MacRae motioned to approve Regular Board Meeting Minutes from 12/15/22; David Pierce seconded. Motion carried 4-0

5. Board Business

5.1. Board Calendar (Action)

David Pierce motioned to approve the annual Board Calendar; Leslie MacRae seconded. Motion carried 4-0.

5.2. Annual Form 700 (Discussion)

Board discussed this form. The form is for 2022. It's always for the prior year. They are due in April. Board members and Officers need to fill out and send in. We keep them at the school.

5.3. CSDC Online Governance Academy (Discussion)

Ben reviewed that this is an on demand Board training for Board Members of charter schools. We now have it available for Board members to start training. Board briefly discussed this. David suggested that there is some type of accountability to do these trainings. Ben suggested he could send out a calendar reminder once a month and in the email that goes out about the upcoming board meeting.

6. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only)

Leslie MacRae expressed appreciation on how well everyone works together and how organized the Board is. Mike Doran said thank you for the tour, and he enjoyed meeting with staff, and particularly enjoyed seeing Robotics. He said the school is beautiful and he feels it's a work of love and passion.

7. Director's Report to the Board (Discussion)

7.1. Enrollment report

Ben discussed with the Board that current enrollment is 272 as of Feb. 9th. Regular Ed waitlist is empty. We do still have a waitlist for our at risk students who are behind in credits.

7.2. State and Federal Legislation Update

Ben spoke about how the COVID vaccination mandate has been withdrawn and has not been added to the regiment for immunizations.

Matt spoke about AB 599 which would disallow students from being suspended or expelled for being under the influence of alcohol, controlled substances, or intoxicants while they are at school. SB 31 criminalizes homeless encampments within 1,000 feet of a school, daycare, park, or library. SB 274 would cease to allow students to be suspended for willfully defiant behavior.

7.3. Field Trips Report

We went up to Mt. Shasta with the ESP ski/snowboard program and SCA has used funds to pay for SCA students, which helps toward mental and physical health. There are about 40-60 SCA students going up each trip. We will also be having an optional field trip to Ashland on May 4th to visit OSU and see Romeo and Juliet. SCA is paying most of it. We will also use a District bus, which is much cheaper.

7.4. WASC Focus On Learning Progress Report

Ben updated the Board on the school's WASC progress.

7.5. Update on SCA Board Member Search

Ben discussed with the Board what we are doing to get new Board members. We have sent it out, asked people in the community and have it on the website. There have been a few interested but once they find out the commitment they withdraw. Ben asked the board members if they know people who want to be on a Board. Paul Cline asked if Ben could call him about this.

7.6. Student Achievement

7.6.1. NWEA MAP Report

Ben discussed that this is a test for reading and math that we give to students to assess how they are doing in these areas. It's for 9-11th grade students. We began this in 2019. We do this for almost all incoming new students to our school before they meet with their facilitator and we give it again in March. Ben screen shared the data with the Board. The data has shown learning loss which may be due to COVID.

8. Personnel

8.1. Accept the resignation of facilitator, Erinn Pack (Action)

David Pierce motioned to accept the resignation of Erinn Pack; Cheryl Yacoub seconded. Motion carried 4-0.

8.2. Approve the hiring of a new facilitator, Brianna Eaton (Action)

Leslie MacRae motioned to approve the hiring of the new facilitator, Brianna Eaton; David Pierce seconded. Motion carried 4-0

9. 2023-2024 Shasta Charter Academy School Safety Plan (Action)

David Pierce motioned to approve the safety plan providing Administration may remove any redundant material; Leslie MacRae seconded the motion. Motion carried 4-0.

10. 2022-2023 School Accountability Report Card (Action)

This was tabled until next meeting.

Leslie MacRae motioned to table the 2022-23 School Accountability Report Card; Cheryl Yacoub seconded the motion. Motion carried 4-0.

11. Business Services

11.1. Finance update (Discussion)

Matt discussed how Gov. Newsom released the State budget proposal in Jan. The State had a surplus of 97 billion dollars last year and now for this year they are predicting they will have a 22 billion dollar deficit. It looks like the state is heading for a recession; however, SCA is in a good position financially to weather it and Matt is looking at the school's finances very closely to make sure we can pay upcoming bills.

11.2. Arts, Music, and Instructional Materials Discretionary Block Grant (AMIMDBG) Plan (Action)

Matt discussed with the Board what this grant would potentially be used for. He also provided a spreadsheet for how money could be spent towards athletic programs, as the Board had asked for that. There could be up to \$2,000 of the grant used for athlete's costs per year that would be available to help. Matt proposed the Board approve the AMIMDGB Plan for our school to use. *David Pierce motioned to approve the AMIMDBG Plan; Leslie MacRae seconded the motion. Motion carried 4-0.*

12. Board Training (Discussion)

Ben discussed that the Board is going through a book together, called Charter Board University.

12.1. Charter Board University – Chapters 1 and 2 (Discussion)

Board went over questions from the end of Chapters 1 and 2 and had a discussion of SCA, areas of strengths and areas of growth and each Board member had an opportunity to share their thoughts.

13. Agenda Items for the next Board meeting

13.1. LCAP (Discussion)

13.2. California Dashboard Local Indicators (Discussion)

13.3. 2022-23 2nd Interim Budget (Action)

13.4. CSDC online Governance Academy discussion

13.5. Board Training

13.6. Board Members Recruitment

13.7. SARC Report

13.8. State of Emergency...hot spots, etc. Matt will research what changes will be happening and discuss with the Board.

13.9. NWEA MAP update

Leslie MacRae left the meeting.

14. Subject: Adjournment (Action)

David Pierce motioned to adjourn; Cheryl Yacoub seconded the motion. Motion carried 3-0.

14.1 Adjournment time: 7:37 pm