



**Shasta Charter Academy/ Shasta Secondary Home School, Inc.**  
**Advisory Board Meeting Minutes**  
**May 18<sup>th</sup>, 2023**  
**Called to order at 4:34 p.m.**  
**Meeting adjourned at 4:44 p.m.**  
307 Park Marina Circle  
Redding, CA 96001

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**Meeting Method: In Person**

**In attendance:**

**Board Members present: Des Comer, Leslie MacRae**

**Board Members absent: David Pierce**

**Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters**

**Visitors present: None**

**Board Chair Des Comer called meeting to order at: 4:34 p.m.**

**Public Comment: None**

The Advisory Board discussed and/ or voted on the following issues:

**1. Approve Agenda/ Reordering of the Meeting Agenda (Action)**

*Leslie MacRae motioned to approve the agenda; Des Comer seconded the motion. Motion carried 2-0.*

**2. Board Business (Action)**

2.1. Accept Resignation of an SCA/ SSHA, Inc. Advisory Board Member, Cheryl Yacoub, who resigned on May 15, 2023.

*Leslie MacRae motioned accept the resignation of Board Member, Cheryl Yacoub; Des Comer seconded the motion. Motion carried 2-0.*

**3. Business Services**

**3.1. 2022-2023 School Year Salary Supplement (Action)**

Onetime salary supplement for all current SCA staff as of March 1, 2023; amount paid will be 8% of employee's 22-23 base salary earnings or \$4,500, whichever is greater for each individual employee; to be paid in June 2023.

*Leslie MacRae motioned to approve the 2022-23 School Year Salary Supplement; Des Comer seconded the motion. Motion carried 2-0.*

**3.2. Salary Schedules for 2023-2024 (Action)**

*Leslie MacRae motioned to approve the Compensation Schedules for 2023-2024; Des Comer seconded the motion. Motion carried 2-0.*

Advisory Board Meeting Dates for 2022/2023 School Year:  
8/25/22, 10/27/22, 12/15/22, 2/16/23, 4/20/23, 6/8/23, 6/15/23

*Respectfully submitted by CeCe Walters*

**4. Subject: Adjournment (Action)**

*Leslie MacRae motioned to adjourn; Des Comer seconded the motion. Motion carried 2-0.*

**Adjournment time: 4:44pm**