



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
June 8th, 2023
Called to order at 5:33 p.m.
Meeting adjourned at 7:42 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: In Person

Welcome and Introductions

In attendance:

Board Members present: Des Comer, Leslie MacRae, David Pierce

Board Members absent: None

Staff Members present: Ben Claassen and Matt Wahlman

**Visitors present: Mike Doran, Carlie Hinderscheid, Jason Paine,
and Jennifer Waltman**

Board Chair Des Comer called meeting to order at: 5:33 p.m.

Public Comment: Mike Doran commented “The Never Grow Up” cover at the graduation was amazing!

The Advisory Board discussed and/ or voted on the following issues:

1. Approve Agenda/ Reordering of the Meeting Agenda (Action)

Item 9-The Board Training...Leslie MacRae would like to not have that today due to time. Board can table if need be when they get to that item. David Pierce has a concern about approving one of the items on the consent agenda, as he wasn't here for that.

David Pierce motioned to move the 5-18-23 Board meeting minutes off of the consent agenda, and then approve the agenda: Leslie MacRae seconded the motion. Motion carried 3-0.

2. Closed Session - School Director and CBO Compensation (Action)

The Board went into closed session at 5:40pm. Open session resumed at 5:49pm. Report of action taken by the Board in closed session: Board chose to approve the 7/1/23 Salary Schedules of the School Director and CBO.

Note: This is a closed session item because it is regarding specific staff members.

3. Approval of Consent Agenda (Action)

David Pierce motioned to approve consent agenda with 5-18-23 Minutes excluded; Leslie MacRae seconded the motion. Motion carried 3-0.

Advisory Board Meeting Dates for 2022/2023 School Year:
8/25/22, 10/27/22, 12/15/22, 2/16/23, 4/20/23, 6/08/23, 6/15/23

Respectfully submitted by CeCe Walters

Leslie MacRae motioned to accept the special board meeting minutes from 5-18-23; Des Comer seconded the motion. Motion carried 2-0.

3.1. Administration

3.2. Minutes

3.2.1. Regular Board Meeting Minutes from 4-20-23 and Special Board meeting Minutes from 5-18-23

3.3. Business Services

3.3.1. Approve SCA and SSHS, Inc. warrants for April and May

3.4. Instructional Services

3.4.1. Approve changing the graduation requirement of Introduction to Social Sciences and Career Choices to Human Geography beginning with the freshman class of 2023-2024.

3.5. Human Resources

4. Board Business

4.1. Addition of new Board members (Action)

Ben spoke to the Board about adding new board members Carlie Hinderscheid and Jason Paine.

Leslie MacRae motioned to accept Jason Paine as the new staff representative and Carly as a Board member effective 7/1/23; David Pierce seconded. Motion carried 3-0.

4.2. SCA/ SSHS Inc. Board Officers for 2023-2024 (Action)

Des Comer discussed that she has been the Chair, but Leslie MacRae could step in as the Chair, as Des Comer wants to step down from that position and be vice chair. Ben would continue as the secretary and Matt as the treasurer. These are 1 year terms that begin on July 1st.

Des Comer motioned that Leslie will be chair and Des will be vice chair, Ben will be secretary and Matt will be treasurer; David Pierce seconded the motion.

Motion carried 3-0.

4.3. Remove the Regular Board meeting scheduled for 6-15-23 (Action)

Matt discussed with the Board why we are not needing this second meeting. Some years we need to have two meetings to get everything ready. This year we don't need the second meeting. It was scheduled just in case. *Leslie MacRae motioned to remove the scheduled regular board meeting for 6-15-23; David Pierce seconded the motion. Motion carried 3-0.*

4.4. Regular Board meeting dates and times for the 2023-2024 School Year (Action)

David Pierce motioned to approve the regular board meeting dates for the 2023-2024 school year; Leslie MacRae seconded the motion. Motion carried 3-0.

Recommended dates: 8/31/23, 10/19/23, 12/14/23, 2/15/24, 4/18/24, 6/6/24, and 6/13/24

5. Subject: Comments and reports from individual Board Members

and SUHSD Board Liaison (Information only) David said it was a great experience to be on the board and very educational! He appreciated the fact that the Board is so cordial and peaceful! He also appreciates the administration and feels they have great integrity and do a fantastic job. Mike Doran would like to comment about a comment that was made on how we define ourselves. Mike Doran is figuring out how we define our school and he feels we are so blessed in this community. He also thanked the board members for their service.

6. Director's Report to the Board (Discussion)

6.1. Enrollment report: Ben talked about enrollment being strong and that we have the largest freshman class we have ever had. Many classes are waitlisted. We are seeing the academic rigor come back.

6.2. WASC Visit Report : Ben discussed how tremendously well our WASC visit went. Team did a great job and had a lot of good questions. It looks like we will get the highest rating, but the result hasn't been released yet.

6.3. Student Achievement- Ben discussed that while we don't have the results of CAASSP, the participation rate was over 95% which was amazing. Traci Newcomb worked really hard to get the kids tested and David Pierce worked really hard on the tech side.

6.3.1. CAASSP Participation- Excellent...over 95 %!

6.3.2. Projected 2022-2023 Graduation rate- Ben went over this with the Board. 98.2 % for our one year graduation rate. We had 6 juniors graduate early. The four year cohort is provided by the state and only considers the final school where a student is at, instead of all the schools.

6.4. California Dashboard Local Indicators- Matt discussed the 2022-23 report with the Board. This report goes hand in hand with the LCAP and Budget. Matt also went over the student and parent surveys. There was a lot of positive feedback both from students and parents about our staff and school.

7. Personnel-

7.1. Remove Certificated Continuing Education Unit annual limit (Action)

Ben discussed with the Board how SUHSD no longer has a continuing education unit annual limit and why the Board should remove the cap on this.

David Pierce motioned that the Board remove the Certificated Continuing education unit annual limit; Leslie MacRae seconded the motion. The motion carried 3-0.

8. Business Services

8.1. Legislation and Finance update (Discussion)

Matt discussed with the Board about AB 599 is moving forward. SB 274 is similar, and is also potentially coming. SB 293 is a common sense good legislative. SB 739 proposes to extend Charter petitions by one year due to the pandemic. That would give SCA a one year extension. Matt also discussed that SCA is in a very good position financially. There could be a recession in the future, but the school is in a good position to weather that if it happens. The state also approved SCA's SB740 funding determination with 100% for 4 years, the highest currently possible.

8.2. Governance Communication Letter from Auditor (Discussion)

Matt discussed that this is a letter to the Board saying if they have questions or issues the board can reach out directly to the auditors regarding these things. He went over timelines too.

8.3. Liability and Property Insurance Provider for 2023-2024 (Action)

Matt discussed with the Board that we still have CharterSafe, the same company that we had last year. So he wants the Board to approve them for next year.

Leslie MacRae motioned to approve to continue to have CharterSafe as our insurance provider for the 2023-2024 school year; David Pierce seconded the motion. Motion carried 3-0.

8.4. 2023-2024 LCAP (Action)

Matt Wahlman went over the graph with the Board. He also went over what the LCAP is, for the visitors present. Looking back we had a 91% graduation rate and had an increase of students taking college classes.

Three Robotics teams went to the Vex Championships, and one of our teams went to the World Robotics Championships. Matt asked the Board to approve the 2023-2024 LCAP.

David Pierce motioned to approve the 2023-2024 LCAP; Leslie MacRae seconded the motion. Motion carried 3-0.

8.5. 2023-2024 Original Budget (Action)

Matt went over the 2023-2024 Budget with the Board; fiscal year begins July 1st.

David Pierce motioned to approve the 2023-2024 Original budget; Leslie MacRae seconded the motion. Motion carried 3-0.

9. Board Training

Leslie MacRae motioned to table the Board Training; Des Comer seconded the motion. Motion carried 3-0.

9.1. CSDC Online Governance Academy (Discussion)

9.2. Charter Board University – Chapters 3 and 4 (Discussion)

10. Agenda Items for the next Board meeting

10.1. Student and Parent Handbook for 2023-2024

10.2. Employee Handbook for 2023-2024

10.3. SCA Course Catalog for 2023-2024

10.4. Hire paraprofessional

10.5 Talk about making Board Trainings happen

11. Subject: Adjournment (Action)

David Pierce motioned to adjourn the meeting; Des Comer seconded the motion. Motion Carried 2-0.

- *Note: Leslie MacRae had to leave the meeting at 7:41pm.*

Adjournment Time: 7:42 pm.