



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
February 15th, 2024
Called to order at 5:34 p.m.
Meeting adjourned at 7:54 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: In person

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Shasta Charter Academy's website along with this agenda following the posting of the agenda at least 24 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours before the meeting by calling (530)245-2600. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

In attendance:

Board Members present: Leslie MacRae, Jason Paine, Carlie Hinderscheid,
Jennifer Waltman, Don Hess, Des Comer

Board Members absent: None

Staff Members present: Ben Claassen, Matt Wahlman

Visitors present: None

Board Chair Leslie MacRae called the meeting to order at: 5:34 p.m.

Public Comment: None

The Advisory Board discussed and/ or voted on the following issues:

1. Approve Agenda/ Reordering of the Meeting Agenda (Action)

No reordering of the agenda.

Jennifer Waltman motioned to approve the Agenda; Des Comer seconded the motion. Motion carried 6-0.

2. Minutes (Action)

Regular Board Meeting Minutes from 12/14//23

Don Hess motioned to approve the 12-14-23 Regular Board Meeting Minutes; Jason Paine seconded the motion. Motion carried 5-0.

*Des Comer had been absent at that meeting.

Advisory Board Regular Meeting Dates for the 2023-2024 School Year: 8/31/23,
10/19/23, 12/14/23, 2/15/24, 4/18/24, 6/6/24, and 6/13/24

Respectfully submitted by CeCe Walters

3. Board Business

3.1. Annual Form 700 (Discussion) Board Members and Officers (Ben and Matt) need to turn in by April 2nd.

3.2. Charter Board University – Chapters 7 and 8 (Discussion) -Everyone discussed these chapters.

4. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only)

5. Director's Report to the Board (Discussion)

5.1. Enrollment report- Enrollment strong. We have 276 students, and are very busy with enrollment meetings for next year.

5.2. Online Learning Options update- Currently using PLP and we have 8 licenses. Ben talked to another Charter School leader, and they have used it for years with success.

5.3. School events report- HSU Field Trip will happen in May. ESP Ski Park Trips coming up. Spring Showcase will be April 12th. Prom will be April 20th. Spring Celebration on May 16th.

5.4. School sports report- Girls/Boys Golf and Alpine for the last two years. We are considering offering co-ed soccer, cross country and tennis next year. There is the potential for a community agreement with another charter school to allow their players to play on SCA's athletic teams.

6. Policy, Plans, and Reports

6.1. SCA Employee Handbook - First Read (Discussion)- Ben and Matt discussed the handbook with the Board so they have an opportunity to give feedback. YMC has given feedback on it, as has staff. Some things have been customized on it. Matt went into detail on the changes and updates in the Employee Handbook, including Sick Leave.

6.2. Student Dress Code (Action)

Des Comer motioned to table taking action on the Student Dress Code; Carli Hinderscheid seconded the motion. Motion carried 6-0.

6.3. 2022-2023 School Accountability Report Card (SARC) (Action)

Des Comer motioned to approve the 2022-2023 School Accountability Report Card; Carli Hinderscheid seconded the motion. Motion carried 6-0.

6.4. 2024 Comprehensive School Safety Plan (Action) Ben discussed with the Board and asked them to approve it.

Des Comer motioned for the Board to approve the 2024 Comprehensive School Safety Plan; Jennifer Waltman seconded the motion. Motion carried 6-0.

7. Business Services

7.1. Legislation and Finance update (Discussion) – Matt gave an update on finances with the State with the Board. State had a huge deficit that didn't match what the Gov. said in his initial budget. State Revenues are 7 billion short already through January in the current FY. CA has a 62 billion deficit, which the Gov. and Legislature will have to update. There will be a May revision from the Gov. then they have until June 15th to pass a budget. Usually a shell budget is passed but the actual budget won't be done until July. Matt is looking at some of the grant money we were given; some may be taken away. We have the potential that we will have deferrals. Regardless, SCA's finances, reserves, and cash flow are healthy.

7.2. Audit Firm Selection for 2023-2024 (Action)

Des Comer moved to approve CliftonLarsonAllen, LLC as SCA's independent audit firm for 2023-2024; Carli Hinderscheid seconded the motion. Motion carried 6-0.

7.3. SCA and SSHA, Inc. warrants for December 2023 and January 2024 (Action)

Des Comer motioned to approve the SCA and SSHA, Inc. warrants for December 2023, and Jan. 2024; Jennifer Waltman seconded the motion. Motion carried 6-0.

7.4. 2023-2024 Mid-Year LCAP Report (Action)

Jennifer Waltman motioned to approve the 2023-2024 Mid-Year LCAP Report; Don Hess seconded the motion. Motion carried 6-0.

7.5. School Calendars – 2024-25 and 2025-26 (Action)

Des Comer motioned to table the Board passing the School Calendars for 2024-25 and 2025-26; Jennifer Waltman seconded the motion. Motion carried 6-0.

8. Agenda Items for the next Board meeting

8.1. Charter Board University – Chapter 9 and 10 (Discussion)

8.2. 2022-2023 SSHA, Inc. Tax Return (Action)

8.3. 2023-2024 2nd Interim Budget (Action)

8.4. CA Dashboard Local Indicators (Discussion)

8.5. LCAP (Discussion)

8.6 Dress Code (Action)

8.7 School Calendars (Action)

8.8 Employee Handbook (Action)

8.9 MAP Testing Results (Discussion)

9. Subject: Adjournment (Action)

Adjournment time: 7:54pm

Des Comer motioned to adjourn the Board meeting; Carli Hinderscheid seconded the motion. Motion carried 6-0.