



Shasta Charter Academy/ Shasta Secondary Home School, Inc.
Advisory Board Meeting Minutes
April 18th, 2024
Called to order at 5:38 p.m.
Meeting adjourned at 8:12 p.m.
307 Park Marina Circle
Redding, CA 96001

Meeting Method: In person

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on Shasta Charter Academy's website along with this agenda following the posting of the agenda at least 24 hours in advance of this meeting

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours before the meeting by calling (530)245-2600. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

In attendance:

Board Members present: Des Comer, Jason Paine, Carlie Hinderscheid,
Jennifer Waltman, Don Hess

Board Members absent: Leslie MacRae

Staff Members present: Ben Claassen, Matt Wahlman, CeCe Walters

Visitors present: None

Board Vice Chair, Des Comer called the meeting to order at: 5:38 p.m.

Public Comment: None

1. Approve Agenda/ Reordering of the Meeting Agenda (Action)

*Carlie Hinderscheid motioned to approve the agenda; Jennifer Waltman seconded.
Motion carried 5-0.*

2. Minutes (Action) Regular Board Meeting Minutes from 2-15-24

Carlie Hinderscheid motioned to approve the Regular Board Meeting minutes from 2-15-24 with the correction to the spelling of her name; Don Hess seconded. Motion carried 5-0

3. Board Business

3.1. Charter Board University – Chapters 9 and 10 (Discussion)

Board discussed size of Board, faculty members on the Board, oversight of the Board, obedience to the requirements.

Advisory Board Regular Meeting Dates for the 2023-2024 School Year: 8/31/23,
10/19/23, 12/14/23, 2/15/24, 4/18/24, 6/6/24, and 6/13/24

Respectfully submitted by CeCe Walters

3.2. Regular Board Meeting dates for 2024-2025 School Year (Action) – proposed dates: 8/29, 10/17, 12/12, 2/13, 4/24, 6/5, 6/12

Carlie Hinderscheid motioned to approve the Regular Board Meeting dates for the 2024-2025 School Year; Jennifer Waltman seconded the motion. Motion carried 5-0.

4. Subject: Comments and reports from individual Board Members and SUHSD Board Liaison (Information only)

Carlie Hinderscheid commented about why board members don't need to be fingerprinted.

5. Director's Report to the Board (Discussion)

5.1. Enrollment report-We are at 277 and we are currently waitlisted for every grade for next year.

5.2. School events report- HSU Field Trip May 10th, we went on 3 ESP Ski/Snowboard Trips, Spring Showcase was awesome, Prom is coming up, and we have a Spring Celebration in May.

5.3. School sports report-Boys Golf is going on right now.

5.4. Spring NWEA MAP testing report-Matt shared the data briefly and scores are up.

5.5. California Dashboard Local Indicators-Matt commented briefly on the parent and student surveys, and overall the feedback was great!

5.6. New families support network-Idea: what if we have a group of returning parents provide support to new families to help them get going. The Board discussed this. One Board member suggested an app. Another suggestion was to have them for different grade levels. Discord could be used as the app. Also, a workgroup of seasoned parents and facilitators could create a New Student FAQ, and those parents could be available to answer questions from new families via email and phone (using Google #s).

6. Athletics

6.1. Addition of new CIF sports for 2024-2025 school year: cross-country, soccer, and tennis (Action)

Jason Paine motioned to approve the addition of cross country, soccer and tennis for the 2024-2025 school year; Carlie Hinderscheid seconded the motion. Motion carried 5-0.

7. Policy, Plans, and Reports

7.1. Sick Leave Policy (Action)

*Carlie Hinderscheid motioned to approve the sick leave policy with the policy being retroactive for certificated staff to the beginning of the 2023-24 fiscal year and retroactive for classified staff to the start date at SCA of each individual employee; Jennifer Waltman seconded the motion. Motion carried 4-0. *Jason Paine recused himself since he is a staff member.*

7.2. Jury Duty Policy (Action)

*Carlie Hinderscheid motioned to approve the Jury Duty Policy retroactive to 2012; Jennifer Waltman seconded the motion. Motion carried 4-0. *Jason Paine recused himself since he is a staff member.*

7.3. SCA Employee Handbook (Action)

*Carlie Hinderscheid motioned to approve the SCA Employee Handbook effective immediately; Jennifer Waltman seconded the motion. Motion carried 4-0. *Jason Paine recused himself since he is a staff member.*

7.4. Student Dress Code (Action)

Carlie Hinderscheid motioned to table this until next time; Don Hess seconded the motion. Motion carried 5-0.

8. Personnel

8.1. Employee Resignation (Action)

Jennifer Waltman motioned to accept Mike Neumeister's upcoming June retirement/resignation; Carlie Hinderscheid seconded the motion. Motion carried 5-0.

9. Business Services

9.1. Legislation and Finance update (Discussion)

Matt gave an update to the Board. The state has been consistently overspending – by the billions. For 21-22, CA owed \$55 billion more than it had. It has to repay \$29 billion of fraud to the federal government. The surplus of a few years ago is gone. CA is looking at a \$73 billion deficit for the 24-25 fiscal year. The State could potentially take money that was given to us last year and this year. Inflation also increased again. SCA is in a good spot to weather this storm, and we have good cash flow. The State also chose to raise the minimum wage for fast food workers to \$20 which affects our salary schedules so we need to have new salary schedules.

Bathrooms update: Legislation was passed that in every building there has to be a single gender neutral bathroom by July 1st, 2026. Ben proposed having individual bathrooms with a long sink for everyone. This may have to be done in both buildings.

9.2. LCAP (Discussion)

Matt went over the 24-25 LCAP estimates, so the Board could discuss. This money helps all students but especially the foster youth, English learners, and low-income students. Between 1/2 - 1/3 of our students are in this category. We are getting the CTE pathways going.

9.3. SCA and SSHS, Inc. warrants for February and March 2024 (Action)

Jennifer Waltman motioned to approve the SCA and SSHS, Inc., warrants for Feb. and March 2024; Carlie Hinderscheid seconded the motion. Motion carried 5-0.

9.4. School Calendars – 2024-25 and 2025-26 (Action)

Carlie Hinderscheid motioned to approve the 2024-25 and 2025-26 SCA calendars; Jennifer Waltman seconded the motion. Motion carried 5-0.

9.5. 2022-2023 SSHS, Inc. Tax Return (Action)

Jennifer Waltman motioned to approve the 2022-2023 SSHS, Inc. tax return; Carlie Hinderscheid seconded the motion. Motion carried 5-0.

9.6. 2023-2024 2nd Interim Budget (Action)

Carlie Hinderscheid motioned to approve the 2023-2024 SCA 2nd Interim Budget; Jason Paine seconded the motion. Motion carried 5-0.

9.7. CIF Athletic-related Stipends (Action)

9.8. 2023-2024 One-time Health Stipends (Action)

9.9. Health Stipends beginning 7-1-24 (Action)

Jason Paine motioned to table 9.7, 9.8 and 9.9; Carlie Hinderscheid seconded the motion. Motion carried 5-0.

10. Agenda Items for the next Board meeting

10.1. Charter Board University – Chapters 11 and 12 (Discussion)

10.2. 2024-2025 Original Budget (Action)

- 10.3. Property and Liability Insurance Provider for 2024-2025 (Action)**
- 10.4. 2023-2024 CA School Dashboard Local Indicators Report (Discussion)**
- 10.5. 2024-2025 LCAP (Action)**
- 10.6. Governance Communication Letter from Auditor (Discussion)**
- 10.7. 2024-2025 Board Officer Roles (Action)**
- 10.8. Hiring of new employee (Action)**

- 10.9 Student Dress Code (Action)**
- 10.10 CIF Athletic related Stipends**
- 10.11 2023-2024 One time Health stipends**
- 10.12 Health Stipend beginning 7-1-24**
- 10.13 Change in salary schedules**
- 10.14 Grant**

11. Subject: Adjournment (Action)

Don Hess motioned to adjourn; Carlie Hinderscheid seconded the motion.

Motion carried 5-0.

Adjournment time: 8:12pm